



Toddler Program 2021-2022

For students ages 15 months through 3 years

Mission Statement

Guiding the Future Within the Child

July 1, 2021 through June 30, 2022

No school and no child care on the following days:

All federal holidays

The Wednesday before and the Friday after Thanksgiving

December 20-December 31

August 30-September 3, 2021

June-27th-July 1, 2022

Schedule Options

Half Days

Monday-Friday 8:00 am -12:00 pm \$1,342

Full Days

Monday-Friday 8:00 am -2:30 pm \$1,917

Extended Care

Monday-Friday 7:30 am -6:00 pm \$2,333

Morning Care Monday-Friday 7:30-8:30 am \$150

Afternoon Care- Monday-Friday 3:30-6:00 pm \$300

Full Time Extended Care Monday-Friday 7:30-6:00 pm \$450

Child Care-Only Days

Hourly Rate Drop in 7:30-8:30 am and 3:00-6:00 pm (as available) \$15/hr.

Half day 8:00 am -12:00 pm (as available) \$55/day

Full day 8:00 am -2:30 pm (as available) \$100/day

After Lunch pick up (per month)

1 day per week= \$40

2 days per week = \$75

3 days per week = \$100

4 days per week = \$115

5 days per week = \$125

Tuition Schedule

Schedule Options	Tuition Deposit	Monthly Payments
Half Days 8:00-12:00 pm	\$1,342	\$1,342
Full Days 8:00-2:30 pm	\$1,917	\$1,917
Full Days with Extended Care 7:30-6:00 pm	\$2,333	\$2,333

Fees

Application Fee (non-refundable)	\$100
Enrollment Fee (non-refundable)	\$150
Materials Fee (non-refundable)	\$175

Enrollment Procedure

To enroll your child:

1. Submit a **completed application form** (via Transparent Classroom) and a **\$100 application fee**.
2. After your child is accepted, Arbor Montessori will provide an **enrollment contract** (via Transparent Classroom). Complete and submit the contract with a **non-refundable enrollment fee of \$150, a materials fee of \$175, and a non-refundable tuition deposit**. The deposit is due at enrollment. Signatures of both parents and guardians must be affixed before the contract can be accepted by Arbor Montessori School.
3. Submit completed **Emergency Contact Information, Family and Child History, Child Health** (may attach Immunization Record) forms via Transparent Classroom. The date of the last physical exam must be re-ordered. Immunizations must be current. (Exemptions from immunizations for personal or religious reasons require a completed Certificate of Exemption form.)

Tuition Payment and Billing Procedures

Tuition is month to month and is due in full, despite vacations, school closures, illness or absences.

- Payments will be made monthly on the 10th of the month preceding that to which it applies.
- We prefer that you make payments by automatic withdrawal. If you pay by check and we receive two late payments, we will require that all future payments be made by automatic withdrawal.
- If you need to make other payment arrangements, we will be happy to discuss reasonable alternatives.
- We offer a 10-percent discount for the first sibling of a full-time enrolled student. This discount applies to the student with the lower tuition fee and cannot be combined with any other tuition discount.
- We are participating in the Passport Discount program, which offers a 5% tuition discount. This discount cannot be combined with any other tuition discount.

We charge a \$30 fee for each returned payment. If we do not receive a tuition payment by the 10th day of the month, we charge a \$25 late fee. If we do not receive payment by the 15th day of the month, your child will not be allowed to attend the school until you make payment arrangements with Arbor Montessori.

Add-on time for additional schooling is computed at the rate of \$20 per hour, rounded to the nearest quarter hour. These fees are added to your next tuition payment. You are required to call the school to determine whether space is available for your child. Children in extended care who are picked up after 6:00 pm will be billed at \$5 per minute.

Parent Responsibilities

Arbor Montessori encourages involvement from parents. We will become an important part of your child's life and a part of your extended family.

We encourage

- Attendance at parent-teacher conferences
- Attendance at Parent Connections, curriculum nights and family functions
- Attendance at all school picnics, teas and performances
- Commitment to reading all school communications, including email messages, flyers, newsletters and whiteboard announcements
- Voluntary participation as a reading parent, classroom helper, material maker, laundry or sewing helper, or field-trip driver or coordinator.

These activities tie your child's home and school experience together as we form an extended community.