



Primary Program 2022–2023

For students ages 2.5 years through 6 years

Mission Statement

Guiding the Future Within the Child

September 6, 2022 through June 23, 2023

No school and no child care on the following days:

All federal holidays

The Wednesday before and the Friday after Thanksgiving

December 19–January 2

Schedule Options

Extended Care

Monday-Friday 7:30am - 6:00pm (after deposit, includes aftercare only days) \$1748.30

Full Days Monday–Friday 8:30 am–3:00 pm (after deposit) \$1328.30

Add Extra Care

Morning Care Monday-Friday 7:30-8:30am (does not include aftercare only days) \$ 150.00

Afternoon Care Monday-Friday 3:30-6:00pm (does not include aftercare only days) \$ 300.00

Hourly Rate drop-in 7:30-8:30am and 3:00-6:00pm (as available) \$15/hour

Half Days \$ 887.30

Monday–Friday 8:30 am–12:00 pm (after deposit)

Add After Lunch pick up (per month) 12:45pm pick up

1 day per week \$50, 2 days per week \$85, 3 days per week \$110,
4 days per week \$125, 5 days per week \$135

Add Extra Afternoons (per month) 12:00pm-3:00pm

1 day per week \$150, 2 days per week \$300, 3 days per week \$450

Child Care-Only Days

Half day 8:30am-12:00pm (as available) \$50/day

Full day 8:30am-3:00pm (as available) \$75/day

Tuition Schedule

Schedule Options	Annual Tuition	Annual Deposit	Monthly Payments
Half Days 8:30-12:00pm	\$9373	\$500	\$887.30
Full Days 8:30-3:00pm	\$14,283	\$1000	\$1,328.30
Full Days with Extended Care 7:30-6:00pm	\$18,483	\$1000	\$1748.30

Fees

Application Fee (non-refundable)	\$150
Enrollment Fee (non-refundable)	\$150
Materials Fee (non-refundable)	\$175

Enrollment Procedure

To enroll your child:

1. Submit a **completed application form** (via Transparent Classroom) **and a \$150 application fee.**
2. After your child is accepted, Mt. Si Arbor Montessori will provide an **enrollment contract** (via Transparent Classroom). Complete and submit the contract with a **non-refundable enrollment fee of \$150, a materials fee of \$175, and a non-refundable tuition deposit.** The deposit is due at enrollment. Signatures of both parents and guardians must be affixed before the contract can be accepted by Arbor Montessori School.
3. Submit completed **Emergency Contact Information, Family and Child History, Child Health** (may attach immunization Record) forms via Transparent Classroom. The date of the last physical exam must be recorded. Immunizations must be current. (Exemptions from immunizations for personal or religious reasons require a completed Certificate of Exemption form.)

Tuition Payment and Billing Procedures

Tuition is based on a ten-month period and is due in full, despite vacations, school closures, illness or absences. Payments are August-February, April-June, and No payments in March.

Payments will be made monthly, on the 10th day of the month preceding that to which it applies.

We prefer that you make payments by automatic withdrawal. If you pay by check and we receive two late payments, we will require that all future payments be made by automatic withdrawal.

If you need to make other payment arrangements, we will be happy to discuss reasonable alternatives.

We charge a \$30 fee for each returned payment. If we do not receive a tuition payment by the 10th day of the month, we charge a \$25 late fee. If we do not receive payment by the 15th day of the month, your child will not be allowed to attend the school until you make payment arrangements with Mt Si Arbor Montessori School.

Add-on time for additional schooling is computed at the rate of \$20 per hour, rounded to the nearest quarter hour. These fees are added to your next tuition payment. You are required to call the school to determine whether space is available for your child. Children in extended care who are picked up after 6:00 pm will be billed at \$5 per minute.

Parent Responsibilities

Mt Si Arbor Montessori School encourages involvement from parents. We will become an important part of your child's life and a part of your extended family.

We encourage

Attendance at parent-teacher conferences

Attendance at Parent Connections, curriculum nights and family functions

Attendance at all school picnics, teas and performances

Commitment to reading all school communications, including email messages, flyers, newsletters and whiteboard announcements

Voluntary participation as a reading parent, classroom helper, material maker, laundry or sewing helper, or field-trip driver or coordinator.

These activities tie your child's home and school experience together as we form an extended community.